

Body Structure Clinic Application

Personal Information:

Date: _____

First Name: _____ Middle Initial: _____ Last: _____

Social Security Number: _____ Date of Birth: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Number: _____

e-mail Address: _____

Have you ever applied for employment with us?

Yes: _____ No: _____ If yes, when?: _____

Position Desired:

Title: _____ Internship/Clinical: _____

Desired Salary: _____

What do you feel is your strongest attributes? _____

How did you hear of our organization? _____

Work Eligibility/Availability:

When will you be available to begin work? _____

Are you available to work evenings and weekends? : Yes _____ No: _____

Mon. _____ Tues. _____ Wed. _____ Thurs. _____ Fri. _____ Sat. _____ Total hours available: _____

Have you been convicted of, pleaded guilty to, or pleaded no contest to an act of dishonesty, or breach of trust or moral turpitude, such as a misdemeanor petty theft, burglary, fraud, writing bad checks and or the use of illegal drugs or related crimes?

Yes: _____ No: _____ If yes, please explain: _____

Education:

Last School Graduated From _____ City: _____ State: _____

High School: _____ College: _____ Masters: _____ PhD: _____

Are you a member of or are you certified by any trade associations? _____

Employment History:

Please give accurate and complete full-time employment record. Please state present or most recent employer. Include military experience if applicable.

Position #1:

Company Name: _____

Address: _____ City: _____ State: _____

Company Phone Number: _____ Job Title: _____

Employed (Month/Year) From: _____ To: _____ Salary: _____

Describe your work: _____

May we contact this employer? Yes: _____ No: _____ If no, Why _____

Reason for leaving: _____

Position #2:

Company Name: _____

Address: _____ City: _____ State: _____

Company Phone Number: _____ Job Title: _____

Employed (Month / Year) From: _____ To: _____ Salary: _____

Describe your work: _____

May we contact this employer? Yes: _____ No: _____ If no, Why _____

Reason for leaving: _____

Condition of Employment

BODY Structure Clinic sets high standards for its employees, and compliance with these standards is a condition of employment. If you are offered a position with BODY Structure Clinic, you need to carefully consider what we require of you before your acceptance.

- Conduct business that supports our mission and vision.
- Behave in and outside of work with our core values in mind.
- Arriving on time.
- Maintaining a positive, enthusiastic attitude.
- Treating coworkers with respect.
- Completing necessary training requirements.
- Following company policies and procedures.
- Assisting clients and patients.
- Smiling and making eye contact.
- Meeting company standards of work quality and quantity.
- Maintaining a professional appearance and complying with the company dress code.
- Accepting a work schedule that may require Saturdays and/or split shifts.
- Following directions

Are you willing and able to comply with all requirements listed but not limited to the list above: Yes ___ No: ___

If your answer is no, please explain why: _____

Agreement of the Transfer of Information

I declare the information provided by me in this application is true, and complete to the best of my knowledge. I understand that if employed, any falsification, misstatement, or omission of fact in connection with application, whether on this document or not, may result in immediate termination of employment. I authorize you to verify any and all information provided on the application and the information that is provided on my resume. I acknowledge that employment may be conditional upon successful completion of a substance abuse screening test as part of the Company's pre-employment policy.

Hiring Policy

Thank You for your interest in employment with Body Structure Clinic. Before you complete this application please read the information below.

** We prefer all applicants to attach, fax, or send a cover letter and a resume with application. Make sure that all questions have been answered.

** If your qualifications meet our needs, your initial phone interview will be with our Director of Operations.

** If you do not have the qualifications for the position needed or we are not currently hiring, your application will be kept on file for one year.

** Body Structure Clinic is an equal opportunity employer and selects employees without regard to race, color, national origin, sex, religion, age, disability, or sexual orientation. Decisions for employment are based on the individuals' qualifications for the position available.

Signature: _____ Date: _____

Printed Name: _____